

## **MEETING HELD APRIL 28, 2014**

A meeting of the Board of Trustees of the Village of Port Chester, New York, was held on Monday, April 28, 2014, in the Court Room of the Police Headquarters Building, 350 North Main Street, Port Chester, New York, with Mayor Neil Pagano presiding.

Present in addition to Mayor Pagano, were Trustees Gregory Adams, Daniel Brakewood, Saverio Terenzi, Luis Marino, Joseph Kenner and Gene Ceccarelli.

It should be noted that Trustee Adams arrived at 7:01 p.m.

Also present were Village Manager, Christopher Steers; Village Clerk, Janusz R. Richards; Village Attorney, Anthony Cerreto; Village Treasurer, Leonie Douglas and Christopher Ameigh Administrative Aide to the Village Manager.

On motion of Trustee , seconded by Trustee the meeting was declared opened at 7:00 p.m.

### **ROLL CALL**

**AYES:** Trustees, Brakewood, Terenzi, Kenner, Marino, Ceccarelli and Mayor Pagano

**NOES:** None.

**ABSENT:** Trustee Adams.

**DATE:** April 28, 2014

### **PUBLIC COMMENTS**

Ms. Goldie Solomon commented on not lowering the money that the public services in Port Chester need, and the need to lower taxes for seniors and veterans. The senior residents need the Senior Center for meals and computer use.

### **RESOLUTIONS**

#### **RESOLUTION #1**

##### **ADOPTION OF BUDGET FOR FY 2014-2015**

On motion of TRUSTEE CECCARELLI, seconded by TRUSTEE ADAMS, the following resolution was adopted as amended by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Board of Trustees of the Village of Port Chester held a public hearing on the proposed Budget for the Village of Port Chester on April 7, 2014, for the fiscal year beginning June 1, 2014 and ending May 31, 2015, pursuant to the published

notice of such public hearing and has heard all persons who desired to present comments with respect to such Budget; and

WHEREAS, at meetings of the Board of Trustees held on April 8, 2014, April 15, 2014, and April 22, 2014, the Village Manager's tentative budget was read and considered; and

WHEREAS, at a meeting of the Board of Trustees held on April 28, 2014, the Village Manager's tentative budget was amended as reflected in the annexed schedule for a total increase in estimated revenues in the amount of \$244,500, and a total increase in appropriations in the amount of \$64,282. Now, therefore, be it

RESOLVED, that the following Budget is hereby adopted as the Budget for said Village of Port Chester, New York, for the Fiscal Year beginning June 1, 2014 and ending May 31, 2015, and that the several sums in said Budget, as amended, shall be and become appropriated for the several departments, offices and purposes as specified in said Budget:

Budget for the Village of Port Chester, New York for the  
Fiscal Year Beginning June 1, 2014 and Ending May 31, 2015

|  |              |
|--|--------------|
| GENERAL FUND EXPENDITURES                                  | \$37,684,166 |
| GENERAL FUND OTHER REVENUES                                | \$14,685,818 |
| APPROPRIATED FUND BALANCE – UNASSIGNED                     | \$ 369,782   |
| APPROPRIATED DEBT SERVICE RESERVES                         | \$ 50,000    |
| AMOUNT TO BE RAISED BY PROPERTY TAXES                      | \$22,550,987 |
| DEBT SERVICE FUND APPROPRIATION                            | \$ 100,000   |
| SPECIAL ASSESSMENT SIDEWALK BETTERMENT PROGRAM PHASE 1 & 2 | \$ 27,579    |

Approved as to Form:

\_\_\_\_\_  
Anthony M. Cerreto, Village Attorney

**ROLL CALL**

**AYES:** Trustees Adams, Terenzi, Kenner, Ceccarelli and Mayor Pagano.

**NOES:** Trustee Brakewood and Marino.

**ABSENT:** None.

**DATE:** April 28, 2014

**VILLAGE OF PORT CHESTER  
AMENDMENTS TO FY 2014-15 TENTATIVE BUDGET  
ADOPTED 4/28/2014**

| EXPENDITURE REDUCTION               | TENTATIVE BUDGET | ADOPTED BUDGET | CHANGE              | G/L CODE   | G/L NAME                     | EXPLANATION                              |
|-------------------------------------|------------------|----------------|---------------------|------------|------------------------------|--|
| VILLAGE BOARD                       | \$ 2,500         | \$ 1,500       | \$ (1,000)          | 1.1010.403 | EDUCATION & TRAINING         | DECREASED                                |
| VILLAGE BOARD                       | \$ 1,000         | \$ 500         | \$ (500)            | 1.1010.406 | OFFICE SUPPLIES              | DECREASED                                |
| JUSTICE COURT                       | \$ 5,000         | \$ 4,000       | \$ (1,000)          | 1.1110.406 | OFFICE SUPPLIES              | DECREASED                                |
| JUSTICE COURT                       | \$ 180,000       | \$ 178,500     | \$ (1,500)          | 1.1110.491 | TICKET COLLECTION CHARGES    | DECREASED                                |
| MAYOR                               | \$ 1,500         | \$ 1,000       | \$ (500)            | 1.1210.403 | EDUCATION & TRAINING         | DECREASED                                |
| MAYOR                               | \$ 2,500         | \$ 2,000       | \$ (500)            | 1.1210.406 | OFFICE SUPPLIES              | DECREASED                                |
| VILLAGE MANAGER                     | \$ 7,308         | \$ -           | \$ (7,308)          | 1.1230.197 | VACATION BUYOUT              | ELIMINATED                               |
| VILLAGE MANAGER                     | \$ 3,000         | \$ 2,500       | \$ (500)            | 1.1230.403 | EDUCATION & TRAINING         | DECREASED                                |
| VILLAGE MANAGER                     | \$ 3,500         | \$ 3,000       | \$ (500)            | 1.1230.406 | OFFICE SUPPLIES              | DECREASED                                |
| HUMAN RESOURCE                      | \$ 70,000        | \$ 50,000      | \$ (20,000)         | 1.1240.111 | PERSONNEL P/T                | DECREASED                                |
| FINANCE                             | \$ 4,889         | \$ -           | \$ (4,889)          | 1.1320.197 | VACATION BUYOUT              | ELIMINATED                               |
| VILLAGE CLERK                       | \$ 10,000        | \$ 9,000       | \$ (1,000)          | 1.1410.411 | CODE BOOK SUBSCRIPTIONS      | DECREASED                                |
| LAW                                 | \$ 5,353         | \$ -           | \$ (5,353)          | 1.1420.197 | VACATION BUYOUT              | ELIMINATED                               |
| LAW                                 | \$ 30,000        | \$ 25,000      | \$ (5,000)          | 1.1420.400 | CONTRACTUAL                  | DECREASED                                |
| LAW                                 | \$ 8,600         | \$ 7,000       | \$ (1,600)          | 1.1420.498 | LAW BOOKS/COMP. RESOURCES    | DECREASED                                |
| ENGINEERING                         | \$ 75,000        | \$ 50,000      | \$ (25,000)         | 1.1440.400 | CONTRACTUAL                  | DECREASED                                |
| ELECTIONS                           | \$ 40,000        | \$ 7,000       | \$ (33,000)         | 1.1450.400 | CONTRACTUAL                  | DECREASED. W.C. TO ADMINISTER            |
| ELECTIONS                           | \$ 37,000        | \$ -           | \$ (37,000)         | 1.1450.423 | ELECT INSP/TECHS             | ELIMINATED. W.C. TO ADMINISTER           |
| ELECTIONS                           | \$ 10,000        | \$ 7,000       | \$ (3,000)          | 1.1450.476 | PUBLICATION OF NOTICES       | DECREASED. W.C. TO ADMINISTER            |
| RECORDS MANAGEMENT                  | \$ 15,000        | \$ 12,000      | \$ (3,000)          | 1.1460.111 | PERSONNEL P/T                | DECREASED                                |
| CENTRAL COMMUNICATION SYS-IT        | \$ 10,000        | \$ 5,000       | \$ (5,000)          | 1.1650.100 | PERSONNEL F/T                | DECREASED                                |
| POLICE                              | \$ 25,000        | \$ 21,525      | \$ (3,475)          | 1.1320.105 | OUT OF TITLE                 | DECREASED                                |
| POLICE                              | \$ 180,000       | \$ 174,312     | \$ (5,688)          | 1.3120.143 | IN SERVICE TRAINING          | DECREASED                                |
| POLICE                              | \$ 18,000        | \$ 17,000      | \$ (1,000)          | 1.3120.432 | COLLISION & PAINTING CHARGES | DECREASED                                |
| POLICE                              | \$ 4,000         | \$ -           | \$ (4,000)          | 1.3120.491 | TICKET PRINTING CHARGES      | ELIMINATED                               |
| POLICE CIVILIAN                     | \$ 1,655         | \$ -           | \$ (1,655)          | 1.3127.197 | VACATION BUYOUT              | ELIMINATED                               |
| FIRE                                | \$ 14,000        | \$ 12,000      | \$ (2,000)          | 1.3410.201 | SMALL TOOLS & SUPPLIES       | DECREASED                                |
| FIRE                                | \$ 7,000         | \$ 6,000       | \$ (1,000)          | 1.3410.202 | FIRE HOUSE SUPPLIES          | DECREASED                                |
| FIRE                                | \$ 10,000        | \$ 9,000       | \$ (1,000)          | 1.3410.252 | HOSE REPLACEMENT PROGRAM     | DECREASED                                |
| FIRE                                | \$ 5,000         | \$ 3,000       | \$ (2,000)          | 1.3410.406 | OFFICE SUPPLIES              | DECREASED                                |
| FIRE                                | \$ 45,000        | \$ 42,000      | \$ (3,000)          | 1.3410.431 | PARTS FOR VEHICLE EQUIP      | DECREASED                                |
| FIRE                                | \$ 11,500        | \$ 9,000       | \$ (2,500)          | 1.3410.443 | PAID UNIFORM ALLOW/MAINT.    | DECREASED                                |
| FIRE                                | \$ 11,500        | \$ 9,158       | \$ (2,342)          | 1.3410.511 | HEPATITIS B. VACCINATIONS    | DECREASED                                |
| BUILDING DEPARTMENT                 | \$ 2,169         | \$ -           | \$ (2,169)          | 1.3620.197 | VACATION BUYOUT              | ELIMINATED                               |
| CODE ENFORCEMENT                    | \$ 25,000        | \$ 20,000      | \$ (5,000)          | 1.3989.101 | PERSONNEL O/T                | DECREASED                                |
| CODE ENFORCEMENT                    | \$ 2,168         | \$ -           | \$ (2,168)          | 1.3989.197 | VACATION BUYOUT              | ELIMINATED                               |
| STREET ADMINISTRATION               | \$ 4,534         | \$ -           | \$ (4,534)          | 1.5010.197 | VACATION BUYOUT              | ELIMINATED                               |
| STREET MAINTENANCE                  | \$ 25,000        | \$ 20,000      | \$ (5,000)          | 1.5110.44  | UNIFORMS                     | DECREASED                                |
| PARKS                               | \$ 30,000        | \$ 25,000      | \$ (5,000)          | 1.7110.101 | PERSONNEL O/T                | DECREASED                                |
| PARKS                               | \$ 42,000        | \$ 32,000      | \$ (10,000)         | 1.7110.400 | CONTRACTUAL                  | DECREASED                                |
| TRANSFER STATION                    | \$ 370,000       | \$ 360,000     | \$ (10,000)         | 1.8180.448 | SOLID WASTE                  | DECREASED                                |
| <b>TOTAL EXPENDITURE REDUCTIONS</b> |                  |                | <b>\$ (230,681)</b> |            |                              |  |
| <b>EXPENDITURE ADDITIONS</b>        |                  |                |                     |            |                              |  |
| VILLAGE JUSTICE                     | \$ 648,760       | \$ 653,992     | \$ 5,232            | 1.1110.100 | PERSONNEL SERVICES           | INCREASED - JUDGES                       |
| FINANCE                             | \$ 342,232       | \$ 345,409     | \$ 3,177            | 1.1320.100 | PERSONNEL SERVICES           |  |
| LAW                                 | \$ 139,156       | \$ 184,156     | \$ 45,000           | 1.1420.100 | PERSONNEL SERVICES           | 1 F/T ADMINISTRATIVE INTERN              |
| BUILDING DEPARTMENT                 | \$ 392,899       | \$ 394,024     | \$ 1,125            | 1.3620.100 | PERSONNEL SERVICES           |  |
| BUILDING DEPARTMENT                 | \$ 77,650        | \$ 168,650     | \$ 91,000           | 1.3620.111 | PERSONNEL P/T                | 2 P/T BUILDING INSP. & 2 P/T INT. CLERKS |
| PARKS                               | \$ 60,000        | \$ 75,000      | \$ 15,000           | 1.7110.108 | PERSONAL -SEASONAL           |  |
| RECREATION/YOUTH PROGRAMS           | \$ -             | \$ 5,000       | \$ 5,000            | 1.7310.--- | CLAY ART CENTER              | ESTABLISH CLAY ART CENTER BUDGET         |
| LIBRARY                             | \$ 941,300       | \$ 968,180     | \$ 26,880           | 1.7410.400 | CONTRACTUAL                  | INCREASED LIBRARY BUDGET                 |
| PLANNING                            | \$ 199,730       | \$ 244,730     | \$ 45,000           | 1.8020.100 | PERSONNEL SERVICES           | 1 F/T ADMINISTRATIVE INTERN              |
| SOCIAL SECURITY                     | \$ 846,995       | \$ 858,693     | \$ 11,698           | 1.9030.802 | SOCIAL SECURITY              | INCREASED DUE TO NEW POSITIONS           |
| SOCIAL SECURITY                     | \$ 224,580       | \$ 227,316     | \$ 2,736            | 1.9030.810 | MEDICARE                     | INCREASED DUE TO NEW POSITIONS           |
| HOSPITAL & MEDICAL INSURANCE        | \$ 3,420,000     | \$ 3,463,115   | \$ 43,115           | 1.9060.807 | HOSPITAL & MEDICAL INSURANCE | INCREASED DUE TO 2 NEW ADM INTERNS       |
|                                     | \$ -             | \$ -           | \$ -                |            |                              |  |
| <b>TOTAL EXPENDITURE ADDITIONS</b>  |                  |                | <b>\$ 294,963</b>   |            |                              |  |
| <b>REVENUE REDUCTIONS</b>           |                  |                |                     |            |                              |  |
|                                     | 0                | 0              | \$ -                |            |                              |  |
| <b>TOTAL REVENUE REDUCTIONS</b>     |                  |                | <b>\$ -</b>         |            |                              |  |

| <u>REVENUE ADDITIONS</u>       |              | <u>EXPLANATION</u> |                       |          |               |  |
|--------------------------------|--------------|--------------------|-----------------------|----------|---------------|--|
| Sales Tax Revenue              | \$ 4,025,000 | \$ 4,100,000       | \$ 75,000             | 1.1.1120 | INCREASED     |  |
| Gross Receipts - Electric      | \$ 355,000   | \$ 360,000         | \$ 5,000              | 1.1.1128 | INCREASED     |  |
| Gross Receipts - Telephone     | \$ 22,000    | \$ 24,000          | \$ 2,000              | 1.1.1129 | INCREASED     |  |
| Police Report Fees             | \$ 4,500     | \$ 6,000           | \$ 1,500              | 1.1.1520 | INCREASED     |  |
| Reimburse Prisoner Trans Fee   | \$ 60,000    | \$ 65,000          | \$ 5,000              | 1.1.1522 | INCREASED     |  |
| Towing Vehicles                | \$ 7,000     | \$ 8,000           | \$ 1,000              | 1.1.1525 | INCREASED     |  |
| Safety Inspection/Permits      | \$ 300,000   | \$ 350,000         | \$ 50,000             | 1.1.1560 | INCREASED     |  |
| Safety Inspection/             | \$ 45,000    | \$ 60,000          | \$ 15,000             | 1.1.1561 | INCREASED     |  |
| Safety Inspection/Occupancy    | \$ 40,000    | \$ 45,000          | \$ 5,000              | 1.1.1563 | INCREASED     |  |
| Green Waste Tip fees           | \$ 430,000   | \$ 440,000         | \$ 10,000             | 1.1.2132 | INCREASED     |  |
| Permits/Electrical             | \$ 20,000    | \$ 22,500          | \$ 2,500              | 1.1.2590 | INCREASED     |  |
| Permits/Plumbing               | \$ 25,000    | \$ 27,500          | \$ 2,500              | 1.1.2591 | INCREASED     |  |
| Permits/Sidewalks              | \$ 10,000    | \$ 30,000          | \$ 20,000             | 1.1.2594 | INCREASED     |  |
| Fines, Fees & Bail             | \$ 2,200,000 | \$ 2,250,000       | \$ 50,000             | 1.1.2610 | INCREASED     |  |
| <b>TOTAL REVENUE INCREASE</b>  |              |                    | <b>\$ 244,500</b>     |          |               |  |
| <u>NET BUDGET ADJUSTMENTS</u>  |              |                    |                       |          |               |  |
| EXPENDITURE CHANGE             |              |                    | \$ 64,282             | INCREASE | \$ 37,684,166 |  |
| REVENUE CHANGE                 |              |                    | \$ (244,500)          | INCREASE | \$ 14,685,818 |  |
| <b>TOTAL BUDGET ADJUSTMENT</b> |              |                    | <b>\$ (180,218) *</b> |          |               |  |

\*Per Board of Trustees, the \$180,218 will be applied against Appropriated Fund Balance.

**Motion to Add-On an Executive Session**

Mayor Pagano asked for a motion to an executive session regarding employment history of a particular person or persons.

On motion of TRUSTEE ADAMS, seconded by TRUSTEE MARINO, the motion received a unanimous vote of those present.

**ROLL CALL**

**AYES:** Trustees Adams, Brakewood, Terenzi, Kenner, Marino, Ceccarelli and Mayor Pagano

**NOES:** None.

**ABSENT:** None.

**DATE:** April 28, 2014

**MOTION FOR EXECUTIVE SESSION**

At 9:07 p.m., on motion of TRUSTEE CECCARELLI, seconded by TRUSTEE MARINO the Board adjourned into an executive session regarding employment history of a particular person or persons.

**ROLL CALL**

**AYES:** Trustees Adams, Brakewood, Terenzi, Kenner, Marino, Ceccarelli and Mayor Pagano

**NOES:** None.

**ABSENT:** None.

**DATE:** April 28, 2014

No action was taken in executive session.

At 9:37 p.m., a motion to come out of executive session was made by Trustee Terenzi, seconded by Trustee Adams, the Board of Trustees closed the executive session.

## **ROLL CALL**

**AYES:** Trustees Adams, Brakewood, Terenzi, Kenner, Marino, Ceccarelli and Mayor Pagano

**NOES:** None.

**ABSENT:** None.

**DATE:** April 28, 2014

## **RESOLUTION #2**

### **ESTABLISHING A SEWER RENT RATE**

**FOR FY 2014-2015**

On motion of TRUSTEE CECCARELLI, seconded by TRUSTEE ADAMS, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, Article 14-F of the New York General Municipal Law authorizes municipalities to establish a system of user fees, or sewer rents; and

WHEREAS, in the exercise of such statutory authority, the Board has adopted a local law establishing a system of sewer rents using water consumption as a basis for calculating same; and

WHEREAS, the Village Manager has provided the proposed sewer rent rate for FY 2014-2015 to the Board of Trustees, that being \$1.338999/CCF of water consumption; and

WHEREAS, as required by law, the Board has conducted a public hearing on April 7, 2014 wherein all interested parties were given an opportunity to be heard. Now, therefore, be it

RESOLVED, that the Board of Trustees hereby establishes the sewer rent rate for FY 2014-2015 at \$1.338999/CCF of water consumption.

Approved as to Form:

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Anthony M. Cerreto, Village Attorney

**ROLL CALL**

**AYES:** Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano.

**NOES:** None.

**ABSENT:** None.

**DATE:** April 28, 2014

**PUBLIC COMMENTS AND BOARD COMMENTS**

Mayor Pagano asked if there was anyone from the audience who would like to make any comments regarding this public hearing.

***Public***

No Comments were made.

***Board***

No Comments were made.

At 10:23 p.m., on motion of TRUSTEE ADAMS, seconded by TRUSTEE BRAKEWOOD, the meeting was closed.

**ROLL CALL**

**AYES:** Trustees Adams, Brakewood, Terenzi, Kenner, Marino, Ceccarelli and Mayor Pagano

**NOES:** None.

**ABSENT:** None.

**DATE:** April 28, 2014

Respectfully submitted,

Janusz R. Richards  
Village Clerk